



Buckland & Chipping Parish Council

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MEETING No 312 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 7th March 2022, 7.30pm in The Manor House, Buntingford

To: Cllrs Robert Arkle, Penny Baxter-Newman, Helen Dauris, Aubrey Holt, Jeff Kenyon, Jen Makewell

You are summoned to attend Meeting No 312 to transact the business on this agenda

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 2nd March 2022

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

312.01 Apologies for absence

1. Councillors (stating the reason)
2. Other apologies

312.02 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive and consider members' written requests for dispensations for declarable interests (if any)

312.03 Approval of Minutes: Ordinary Parish Council Meeting 311, 10th January 2022

312.04 Police Report: To receive report from the Rural Safer Neighbourhood Team

312.05 Finance

1. To approve the accounts statements
2. To note the reconciliation of the Accounts and Bank Statement
3. To note the 2020/21 budget vs actual performance
4. To approve the list of payments
5. To approve payment timings/arrangements for F Cooper grass maintenance

312.06 PLANNING

1. New Applications: *None*

2. Decision Notices: For information only

3/21/2920/HH 22A Hill View: Demolish conservatory; erect single storey extension. Insert side door and infill front window; change garage and porch roofs from flat to pitched. Change window materials. *Decision awaited*

3/21/2398/HH & 2399/LBC Malyons: Single storey rear extension; convert garage. *Decision awaited*

3/21/2223/HH Briars Mead, Sandon Lane *Decision awaited*

3. Other planning matters or applications received too late for the agenda

312.07 Correspondence: To note the list of correspondence (*list below, for information only*)

312.08 Parish matters

1. Highways matters
 2. Clearance of footway south of Buckland – Update: *Not anticipated until 2022-23*
3. "River Rib Project": To receive update
4. St Andrew's Church and Churchyard:
 1. Matters raised with the CCT: update
 2. Lighting improvements needed in the Church: update and to consider alternative suggestions
 3. To address concerns raised over hedge cutting/naturalisation of the area
 4. St Andrew's war memorial
5. Possible acquisition of Water Wheel land: update
6. Memorial bench and plaque for the churchyard: update on installation
7. Queen's Green Canopy initiative: update and further considerations
8. Contents of Buckland telephone box: update
9. Chipping litterpicking: Replacement contractor: update
10. To consider inviting the Care Home company to the Annual Meeting of the Parish, 9th May , St Andrew's Church

312.09 Events:

1. Update on arrangements for QEII's Platinum Jubilee Street Party, Sunday 5th June, The Square
2. To finalise date and arrangements for Summer event, September 2022

312.10 To receive County and District Councillor reports

312.11 Urgent matters received too late for inclusion on this agenda (for full consideration on the next agenda)

To consider suspending the Meeting for Public Comments: Limited to 15 minutes

312.12 To note items for future agendas: And to receive any other items for future consideration:

- Chipping Milestone update on restoration (May 2022 agenda)
- Revisions to Governance policy documents (Clerk/all)
- Emergency Plan update (Cllr J Kenyon)
- Public Rights of Way FP and definitive Map: update (Cllr J Kenyon/Nicholas Maddex)
- Clearance of footway south of Buckland (2022/23)

312.13 Date of next Meetings: Monday 9th May, St Andrew's Church, Buckland

1. **7pm Annual Meeting of the Council**
2. **7.30pm approx. Annual Meeting the Parish Electorate (*Electors' Meeting - NOT Parish Council*)**
3. **7.45pm approx Ordinary Parish Council Meeting, May**
4. **Newsletter:**
 1. to agree an editor
 2. to agree deadlines for **(i)** copy, and
(ii) consider print quantity required
(iii) ok press, and printing, and
(iv) delivery

Correspondence list for Agenda item 312.07: (*for information only – refer to agenda item for action*)

- Royston & District Community Transport: Email thanking Parish Council for donation
- Citizens Advice: Letter thanking Parish Council for donation
- F Cooper & Son: re grass cutting contract
- HCC: re Corporate Policy on support for Ukraine